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MINUTES OF THE EIGHTH FDD CAREER SERVICE BOARD MEETING

4 April 1957

All members were present

25X1 [] submitted the following for information and review
25X1A by the Career Service Board:

25X1 a. The [] course will begin 15 April as scheduled.
25X1A It will meet in [], full-time. Our nominees, which were

25X1A

25X1A b. [] will not take the OTR Applied French Trans-
lation course, which was canceled by OTR for lack of the minimum
number of applicants.

25X1 c. An Intermediate [] course is being given at [] a
25X1A follow-up course for graduates of the [] course. It will
25X1A meet in [] for 2 hours every other Wednesday, 0745-0945. The
25X1A first meeting was 3 April; [] had not been notified and
therefore did not attend. OTR/LAS will be contacted to see whether
25X1A [] is eligible to attend. The Board approved his attendance
subject to approval by OTR.

25X1
25X1

The Board reviewed and approved attendance to the following
courses:

25X1A

Basic Supervision (GS-12 thru GS-14)
6 - 17 May

IOC 29 April - 24 May

SAIS "Problems of Nationalism and Sovereignty"

"Communism in the Middle East"

25X1

Due to timeliness, the OO Career Service Board approved attendance
of the SAIS courses on 3 April.

Regional Survey Course: Free Europe - 23 April - 27 June (60 hr course)

25X1

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During the visit of OTR's representative [] to FDD on 2 April, [] discussed with him the probability of setting up the "USSR Country Survey Course" [] Mr. [] requested that [] draw up a program for such a course. [] explained it will be a 40-60-hour course tailored to meet FDD's needs and planned to commence about September or October of this year.

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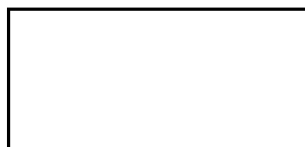
25X1A

The promotion of [] from GS-11 to GS-12 presently detailed to [] was approved with a contingency written on the action to the effect that he accepts this promotion with the full understanding that upon his return to FDD he will have to revert to Grade GS-11 if there is no position of GS-12 unencumbered within his qualifications at that time.

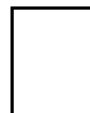
It was agreed by the Board that Career Service applications will be issued through the Branch Chiefs and returned through the same channel for their recommendation.

The Board approved promotions for the following:

25X1A



USSR Branch
USSR Branch
USSR Branch
USSR Branch



GS-7 to GS-9
GS-7 to GS-9
GS-7 to GS-9
GS-7 to GS-9*

25X1A

(eff. 23 Apr 57)

The Board adopted as a procedure that promotions will not be considered for individuals until after they have entered the date called for in the zone of consideration as established by Agency regulations. The Board further adopted the 18-months waiting period for promotion consideration for GS-11s and GS-12s as a guide rather than as a procedure.

The Chairman announced the following:

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a. [] will be returning from the field in the near future and will be temporarily assigned to Reports Branch.

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b. [redacted] is being considered by Contact Division.

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25X1A

c. TDY assignments of [redacted]
[redacted] in order to inaugurate the
operations for the FDD [redacted]

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25X1A

[redacted]
Secretary

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